

Forms and fees

Forms

Open and print the forms below to complete by hand, or complete onscreen using the tab button to move from field to field, then print.

These forms are published in PDF format which uses [Adobe Acrobat Reader](#).



[Company application / Company renewal \[122 kB PDF\]](#)

Apply to register or renew a company as a motor vehicle trader; includes statutory declaration form and instructions.

[Individual application / Individual renewal \[101 kB PDF\]](#)

Apply to register or renew a person as a motor vehicle trader; includes statutory declaration form and instructions.

[Statutory declaration \[50 kB PDF\]](#)

Required for all applications.

[Notification of change \[90 kB PDF\]](#)

Update your name, address, and other required information.

[Surrender of registration \[52 kB PDF\]](#)

When you cease business as a motor vehicle trader.

[Complaint \[58 kB PDF\]](#)

When you wish to make a complaint about a motor vehicle trader who is trading illegally or who are breaching sections 95-119 of the MVSA.

Fees

The fee for registration and for renewal is NZ\$583.00 (including GST) which includes the registration fee and a levy for the Motor Vehicle Disputes Tribunal (managed by the Ministry of Justice).

There are no fees to search for a motor vehicle trader in the MVTR or to access information on the site.